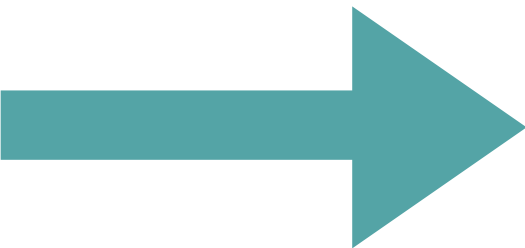


Notary Weekly Planner



Week of: / / to / /

Monday

- _____
- _____
- _____

Tuesday

- _____
- _____
- _____

Wednesday

- _____
- _____
- _____

Thursday

- _____
- _____
- _____

Friday

- _____
- _____
- _____

Sat/Sun

- _____
- _____
- _____

Notary Daily Rituals

Healthy Habits!

Education

- NNA Notary News
- YouTube Videos
- State Primer
- _____

Social Media Posts

- LinkedIn
- Facebook
- Google
- _____

Check Notary Bag

- Notary Stamp
- Notary Journal
- Pens
- _____

Networking

- Chamber of Commerce
- Meetup.com
- Real Estate Association
- _____

Drive Time

- Audio Books
- Pod Casts
- Think Time
- _____

Plan for Tomorrow

- Does My Car Need Gas?
- Do I Need Supplies?
- Meetings Tomorrow?
- _____

Notary Social Media

Weekly Posts-Be Social!

Monday

- _____
- _____
- _____

Tuesday

- _____
- _____
- _____

Wednesday

- _____
- _____
- _____

Thursday

- _____
- _____
- _____

Friday

- _____
- _____
- _____

Sat/Sun

- _____
- _____
- _____

Notary Networking

Create A Networking Event!

Ideas for Names

- _____
- _____
- _____

Location Options

- _____
- _____
- _____

How Often to Meet?

- _____
- _____
- _____

Day/Time?

- _____
- _____
- _____

Type of Networking?

- _____
- _____
- _____

Getting the Word Out!

- _____
- _____
- _____

Notary Bag Essentials

Always Be Prepared!

Main Items

- Notary Journal
- Notary Stamp
- Planner
- File Folders
- Pens
- Acknowledgements
- Jurats
- Notebook
- Blank Receipts
- Reading Glasses
- Business Cards
- State Primer
- Laptop
- Tablet
- Stamp Ink
-
-
-
-
-

Communication

- Cell Phone
- Phone Charger
- Headphones

Organization

- Stapler
- Binder Clips
- Paper Clips

Miscellaneous

- Chapstick
- Gum/Mints
- Hand Lotion

Notary Marketing Plan

Prepare for the Future!

- January

- _____

- February

- _____

- March

- _____

- April

- _____

- May

- _____

- June

- _____

- July

- _____

- August

- _____

- September

- _____

- October

- _____

- November

- _____

- December

- _____

Goals This Year

- _____
- _____
- _____
- _____

Social Media Plan

- _____
- _____
- _____
- _____

Networking Plan

- _____
- _____
- _____
- _____

Notary Daily Planner

Date / / M T W T F S S

Today's Agenda

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

To Do List

- _____
- _____
- _____

Notes

- _____
- _____
- _____

Reminders

- _____
- _____
- _____